

REQUEST FOR PROPOSAL

Provision of Food and Beverage Concession Services On-board the BUCCOO REEF Inter-Island Ferry

The NATIONAL INFRASTRUCTURE DEVELOPMENT COMPANY LIMITED (NIDCO) wishes to invite suitably qualified and experienced contractors to operate Food and Beverage Concession Services on-board the HSC Buccoo Reef operated by NIDCO on the inter-island sea bridge between Port of Spain and Scarborough.

SCOPE OF WORKS

The Preferred Bidder will be required to provide Food and Beverage Concession Services as follows:

- I. The operation, staffing and sale of Food and Beverages for the passengers on-board sailings of the vessel.
- II. Provision of Crew Meals.

ELIGIBILITY

This Request for Proposal is open to all respondents who can demonstrate they have the experience, technical and financial expertise to provide the required services. Evaluation of proposals will be based on requirements including: Organizational Background, Financial Capability, Experience in undertaking similar projects, Qualifications and Experience of Key Staff, Management and Implementation Strategy.

PURCHASE OF REQUEST FOR PROPOSAL

Payment for the RFP is from **Wednesday 24th March, 2021** and must be made at any branch of the First Citizens Bank using the following information:

Bank: First Citizens Bank Independence Square, Port of Spain

Account Number: 1458435

Payee: National Infrastructure Development Company Limited

Upon payment of the non-refundable fee of **TT\$1,500.00** at the First Citizens Bank. A copy of the receipt must be emailed to secretarytenders@nidco.co.tt indicating the Package No. along with an email address to whom the RFP should be sent.

PRE-SUBMISSION MEETING

Prospective Tenderers are invited to a Pre-Submission Meeting scheduled for Thursday 8th April, 2021 at 2:00 p.m., via Zoom. (Interested/Prospective Tenderers are kindly asked to email secretarytenders@nidco.co.tt on/or before Wednesday 7th April, 2021 at 2:00p.m. for Zoom details).

SUBMISSION OF DOCUMENTS

The One (1) Envelope System will be utilized. Completed Technical and Financial Proposals must be submitted (One Original and Five Hard Copies and One Electronic Copy) clearly labelled:

**RFP#2103/02 – Provision of Food and Beverage Concession Services On-board the Buccoo Reef Inter-Island Ferry Service addressed to:
Secretary, Tenders Committee - National Infrastructure Development Company Limited
The Atrium 6B Don Miguel Road Extension, El Socorro Extension,
EL SOCORRO 280603, Trinidad and Tobago.**

and deposited in the Tender Box located in the lobby of NIDCO's offices on the Ground Floor, The Atrium, Don Miguel Road Extension, San Juan, Trinidad and Tobago, W.I. **no later than 3:00 pm on Wednesday 21st April, 2021.**

Please note that the dimensions of the Tender Box slot are 4" High and 18" Wide.

Respondents are advised that the name of the company submitting the Proposal should be clearly marked on the envelopes.

Submissions will be opened publicly on the same day at NIDCO's Head Office. A representative of the respondent may be present at the opening.

LIMITATIONS / RESERVATIONS

NIDCO will not be responsible for any cost incurred by any prospective respondent in preparing their proposal and reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any respondent submitting a proposal.

NIDCO reserves the right to reject proposals received unsigned, in unsealed envelopes or with alterations or erasures not initialed by respondent/s. Respondents are fully responsible for the submission of their Proposals and must satisfy themselves as to the nature of the project.

NIDCO does not bind itself to accept any Proposal. NIDCO reserves the right to negotiate with and/or make a counter offer to all compliant respondents. Late submissions will NOT be considered under any circumstances.

CLARIFICATION OF THE TENDER (no later than Thursday 15th April, 2021)

Enquiries, clarification, and further information regarding this tender shall be addressed to:

Secretary, Tenders Committee - National Infrastructure Development Company Limited

6B Don Miguel Road Extension,

El Socorro Road Extension,

EL SOCORRO 280603, Trinidad and Tobago.

Telephone: (868) 674-5593; (868) 226-7900 | Email: secretarytenders@nidco.co.tt