

INVITATION TO TENDER

PROVISION OF SECURITY SERVICES

The NATIONAL INFRASTRUCTURE DEVELOPMENT COMPANY LIMITED (NIDCO) wishes to invite suitably qualified and experienced Contractors for the Provision of Security Services.

SCOPE OF WORKS

Key elements of work include, but are not limited to the following:

The preferred bidder will be required to provide Security Guard Services at the following locations:

- i. NIDCO's Head Office located at the Atrium, 6B Don Miguel Road Extension, El Socorro Extension, El Socorro
- ii. The Water Taxi Service's two (2) Passenger Terminals:
 - Port of Spain (North) Terminal
 - San Fernando (South) Terminal

ELIGIBILITY

This Invitation to Tender is open to all respondents who can demonstrate they have the experience, technical and financial expertise to provide the required services. Evaluation of proposals will be based on requirements including: Organizational Background, Financial Capability, Experience in undertaking Similar Projects, Qualifications and Experience of Key Staff, and Management and Implementation Strategy.

PURCHASE OF INVITATION TO TENDER (ITT)

Payment for the ITT is from **Friday 15th October, 2021** and must be made at any branch of the First Citizens Bank using the following information:

Bank: First Citizens Bank Limited
Independence Square
Port of Spain

Account Number: 1458435
Payee: National Infrastructure Development Company Limited

Upon payment of the non-refundable fee of TT\$1,500.00 at the First Citizens Bank, a copy of the receipt must be emailed to secretarytenders@nidco.co.tt along with an email address to whom the ITT should be sent.

PRE-SUBMISSION MEETING

Prospective Tenderers are invited to a Pre-Submission Meeting scheduled for **Friday 22nd October, 2021 at 9:00 a.m.**, at NIDCO's Head Office located at the Atrium, 6B Don Miguel Road Extension, El Socorro Extension, El Socorro. A Site Visit will follow immediately thereafter, where it will be **MANDATORY** that all persons attending; wear face masks.

SUBMISSION OF DOCUMENTS

The One (1) Envelope System will be utilized. Completed Technical and Financial Proposals must be submitted (One Original and Five Hard Copies and One Electronic Copy) clearly labelled:

ITT #2110/01 – Provision of Security Services.

addressed to:

**Secretary Tenders Committee - National Infrastructure Development Company Limited (NIDCO)
The Atrium, Don Miguel Road Extension, San Juan, Trinidad and Tobago, W.I.**

and deposited in the Tender Box located in the lobby of NIDCO's Head Office, on the Ground Floor, The Atrium, Don Miguel Road Extension, San Juan, Trinidad and Tobago, W.I. **no later than 1:00 pm on Monday 22nd November, 2021**

Please note that the dimensions of the Tender Box slot are 4" High and 18" Wide.

Respondents are advised that the name of the company submitting the Proposal should be clearly marked on the envelopes.

Submissions will be opened publicly on the same day at NIDCO's Head Office. A representative of the respondent may be present at the opening.

LIMITATIONS/RESERVATIONS

NIDCO will not be responsible for any cost incurred by any prospective respondent in preparing their proposal and reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any respondent submitting a proposal.

NIDCO reserves the right to reject proposals received unsigned, in unsealed envelopes or with alterations or erasures not initialed by respondent/s.

Respondents are fully responsible for the submission of their Proposals and must satisfy themselves as to the nature of the project.

NIDCO does not bind itself to accept any Proposal. NIDCO reserves the right to negotiate with and/or make a counter offer to all compliant respondents.

Late submissions will NOT be considered under any circumstances.

CLARIFICATION OF THE TENDER (no later than Monday 15th November, 2021)

Enquiries, clarification, and further information regarding this tender shall be addressed to:

**Secretary, Tenders Committee - National Infrastructure Development Company Limited
The Atrium, 6B Don Miguel Road Extension, El Socorro Extension, EL SOCORRO 280603
Tel: (868) 674-5593, Email: secretarytenders@nidco.co.tt**