

The National Infrastructure Development Company Limited (NIDCO) is a Special Purpose State Enterprise established by the Government of Trinidad and Tobago to manage the delivery of assigned infrastructure projects. NIDCO is inviting applications for the following position:

PROJECT MANAGER II

The Project Manager II assists in the creation and implementation of the Company's Strategic and Annual Plans through his/her implementation of:

- processes necessary for the successful delivery of multiple projects of varying complexities.
- operations required to fulfil the strategic intent of the Department.

WORKING RELATIONSHIPS

- Reports directly to the Programme Manager and indirectly to the Project Manager III.
- Works closely with internal and external stakeholders.

KEY DUTIES AND RESPONSIBILITIES

- Supports the creation and implementation of the Company's Strategic and Annual Plans.
- Supports the Department's fulfilment of the desired outcome of procurement deliverables established in association with the Procurement Department.
- Supports the continual improvement of the Department's project management processes and procedures.
- Supports the continual improvement of the contractor/consultant performance management system.
- Supports the implementation of the Department's risk identification, assessment and mitigation processes.
- Develops project plans in accordance with Departmental requirements.
- Manages and controls the performance of consultants and contractors, applying corrective measures where necessary to ensure project deliverables are achieved.
- Creates and maintains project records in accordance with the approved project management information system and document management system.
- Ensures timely analysis and reporting of project performance.
- Sustains working relationships with team members to enable project success.
- Identifies, analyses and proactively engages stakeholders to enable project success.
- Coordinates the inclusion of project risk/issue management outcomes in the Department's "Lessons Learnt" register.
- Performs other related duties as required.

KEY SKILLS AND COMPETENCIES

- Experience with the application of project management principles towards achievement of deliverables in respect of the five types of project management processes.
- Decisive, analytical, problem-solving approach to the achievement of project requirements.
- Experience in working with multi-disciplinary teams, statutory bodies and Ministries.
- Ability to perform in a high-pressure environment while exercising a high tolerance for ambiguity.

QUALIFICATION/ MINIMUM EXPERIENCE AND TRAINING

- BSc and Post-Graduate qualification in Civil Engineering or Project Management or a related discipline.
- Minimum of five (5) years' experience in Project Management/Engineering.

THE HUMAN RESOURCE DEPARTMENT
National Infrastructure Development Co. Ltd (NIDCO)
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CLOSING DATE FOR RECEIPT OF APPLICATIONS IS
Tuesday 24th January, 2023.

*Unsuitable applications will not be acknowledged.