

REQUEST FOR PROPOSAL #2309/01

CONSTRUCTION OF A NEW GUIDE JETTY AT SCARBOROUGH PORT, TOBAGO - DESIGN – BUILD CONTRACTING SERVICES

The National Infrastructure Development Company Limited (NIDCO), on behalf of the Government of the Republic of Trinidad and Tobago (GORTT), is desirous of constructing a guide jetty at the Port of Scarborough in Tobago, to increase the berthing infrastructure at the Port. The services of a suitably qualified and experienced Design-Build Contractor is required to implement the structure.

SCOPE OF SERVICES

The selected contractor will be responsible for the design and construction of the project, with responsibility as follows:

- a) All necessary investigations, engineering studies and surveys;
- b) Detailed design of the project, including preparing, checking and verifying design documents, calculations, and other required details;
- c) Construction activities, which includes providing all necessary labor, materials, equipment, and services;
- d) Quality of works, including testing and inspection to ensure the work meets the project requirements;
- e) Compliance with all requirements of the project's CEC as issued by the Environmental Management Authority (EMA);
- f) Obtaining all the required Statutory Approvals;
- g) Site Health Safety, Security and Environmental Services;
- h) Traffic management during construction.

ELIGIBILITY

Submission of tenders is open to all Respondents who can demonstrate that they have the requisite technical and contracting experience along with a proven track record of providing similar services as outlined in the Request for Proposal. Evaluation of tenders will be based on requirements including; but not limited to: **Personnel, Major Plant and Equipment, Implementation Methodology, Schedule and Management Plans.**

Following the proclamation of the Public Procurement and Disposal of Public Property Act (2015), Contractors who are desirous of providing goods, works or services to NIDCO, are advised that they must first, be registered with the Office of the Procurement Regulation (OPR) in this specific category. Any party seeking to participate in procurement proceedings must input information and upload relevant associated documentation into the Procurement Depository, in accordance with Section 29(1) of the Act. Section 26(3) of the Act, places full responsibility on the contractor to ensure the accuracy of the information provided. The Depository can be accessed at: <https://opr.tt/procurement-depository/>.

REQUEST FOR PROPOSAL (RFP)

The RFP will be available from **Wednesday 6th September, 2023** via NIDCO's E-Tender Portal at <https://nidco.etenderworld.tt/> To download the RFP Package contractors will be required to select and purchase the RFP **via online payment**. The cost of the RFP is **TT\$5,000.00**.

PRE-SUBMISSION MEETING

Prospective Tenderers are invited to a Pre-Submission Meeting scheduled **Wednesday 13th September, 2023 at 9:00 a.m. via Microsoft Teams**. The site visit will be conducted on **Monday 18th September, 2023**. (Interested/Prospective Tenderers are kindly asked to email secretarytenders@nidco.co.tt on or before **Tuesday 12th September 2023** for Teams details).

SUBMISSION AND OPENING OF PROPOSALS

To ensure successful submission, all files must be formatted using Adobe PDF. Submissions must be clearly labelled "**RFP 2309/01 Construction of a New Guide Jetty at Scarborough Port, Tobago – Design – Build Contracting Services.**" File names must not contain special characters such as "#,\$,%,^,&,*".

Tender submissions must be uploaded and submitted electronically via NIDCO's E-Tender Portal (only) at <https://nidco.etenderworld.tt/> no later than 1:00 pm on Wednesday 1st November, 2023. Proposals MUST NOT be emailed to NIDCO. Emailed submission will result in disqualification.

Instructions on how to submit your package are outlined in the Bidder RFX User Guide which can be found on the e-Tender portal.

LIMITATIONS/RESERVATIONS

- NIDCO will not be responsible for any costs incurred by any prospective Respondent in preparing their proposal/s and reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any respondent submitting a proposal.
- NIDCO reserves the right to reject proposals not submitted as per the requirements of the RFP. Respondents are fully responsible for the submission of their Proposals and must satisfy themselves as to the nature of the project.
- NIDCO does not bind itself to accept any Proposal.
- NIDCO reserves the right to negotiate with and/or make a counter offer to all compliant Respondents.

Late submissions will NOT be considered under any circumstances.

CLARIFICATION OF THE TENDER (no later than Wednesday 25th October, 2023).

Enquiries, clarification, and further information regarding this tender should be submitted via E-Tender's Questions Portal and cc: secretarytenders@nidco.co.tt. Please note when posting queries, kindly ensure no personal or company information is stated and no special characters or tables are used.