

REQUEST FOR PROPOSAL #2312/01

REVISED NOTICE LEGAL SERVICES

IMPLEMENTATION AND OPERATION OF AN ON-STREET PARKING SYSTEM IN THE CITIES OF PORT-OF-SPAIN AND SAN FERNANDO

The Government of Trinidad and Tobago (GORTT), through the Ministry of Rural Development and Local Government is desirous of implementing an on-street parking system in the cities of Port-of-Spain and San Fernando. The services of an appropriately experienced and knowledgeable legal consultant is required to develop, and provide advice to NIDCO on, the Design, Build, Finance, Operate and Maintain (DBFOM) contract required for this project.

DESCRIPTION OF WORK

The Scope of Works to be provided by the legal consultant includes:

- Drafting of the Contract Agreement, Conditions of Contract and finalization of all RFP documents for the Installation and Operation of Parking Meters in the cities of Port-of-Spain and San Fernando using a Design, Build, Finance, Operate and Maintain (DBFOM) model; and
- Providing legal advice and or representation to NIDCO through the project phases.

ELIGIBILITY

Submission of tenders is open to all Respondents who can demonstrate that they have the requisite technical experience along with a proven track record of providing similar services as outlined in the Request for Proposal. Evaluation of tenders will be based on requirements including; but not limited to: **Technical Capability, Qualifications and Experience of Proposed Key Personnel, Similar and Relevant Projects undertaken by the Respondent's proposed key personnel.**

REQUEST FOR PROPOSAL (RFP)

The RFP is available upon request by email to npo@nidco.co.tt, clearly indicating an email address to whom the RFP document should be sent.

SUBMISSION OF DOCUMENTS

The One (1) Envelope System will be utilized. Completed Technical and Financial Proposals must be submitted (One Original and Three Hard Copies and One Electronic Copy) clearly labelled:

RFP 2312/01 – Legal Services for the Implementation and Operation of an On-Street Parking System in the Cities of Port-of-Spain and San Fernando

addressed to: **The Named Procurement Officer- National Infrastructure Development Company Limited (NIDCO)
The Atrium, 6B Don Miguel Road Extension, El Socorro Extension, EL SOCORRO 280603, Trinidad and Tobago, W. I.**

and deposited in the Tender Box located in the lobby of NIDCO's offices on the Ground Floor, The Atrium, Don Miguel Road Extension, San Juan, Trinidad and Tobago, W.I. **no later than the extended deadline of 1:00 p.m. on Monday 5th February 2024.**

Please note that the dimensions of the Tender Box slot are 4" High and 18" Wide.

Respondents are advised that the name of the company submitting the Proposal should be clearly marked on the envelopes.

Submissions will be opened publicly on the same day at NIDCO's Head Office. One (1) representative of the respondent may be present at the opening.

LIMITATIONS/RESERVATIONS

- NIDCO will not be responsible for any costs incurred by any prospective Respondent in preparing their proposal/s and reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any respondent submitting a proposal.
- NIDCO reserves the right to reject proposals not submitted as per the requirements of the RFP. Respondents are fully responsible for the submission of their Proposals and must satisfy themselves as to the nature of the project.
- NIDCO does not bind itself to accept any Proposal.
- NIDCO reserves the right to negotiate with and/or make a counter offer to all compliant Respondents.

Late submissions will NOT be considered under any circumstances.

CLARIFICATION OF THE TENDER (no later than Monday 29th January 2024).

Enquiries, clarification, and further information regarding this tender should be submitted via email to npo@nidco.co.tt.