

REQUEST FOR PROPOSALS

PROVISION OF FOOD AND BEVERAGE CONCESSIONAIRE SERVICES ON-BOARD THE INTER-ISLAND FERRY SERVICE

The National Infrastructure Development Company Limited (NIDCO) invites suitably qualified and experienced Suppliers to operate Food and Beverage Concessionaire Services on-board vessels operated by NIDCO on the Inter-Island Sea-bridge between Port of Spain and Scarborough in **Two (2) tender packages** as follows:

Package 1: HSC BUCCOO REEF

Package 2: HSC APT JAMES and HSC GALLEONS PASSAGE

SCOPE OF WORKS

Key elements of services include; but are not limited to the following:

The Preferred Bidder will be required to provide Food and Beverage Concessionaire Services as follows:

- The Operation, Staffing and Sale of Food and Beverages for the passengers on-board sailings**
- Provision of Crew Meals**

RFP 2403/01 Provision of Food and Beverage Concessionaire Services on-board the HSC BUCCOO REEF
(Closing date: Wednesday 3rd April, 2024)

RFP 2403/02 Provision of Food and Beverage Concessionaire Services on-board the HSC A.P.T. JAMES and HSC GALLEONS PASSAGE
(Closing date: Wednesday 3rd April, 2024)

NIDCO reserves the right to award a single or separate contracts for Packages 1 and 2.

ELIGIBILITY

This Request for Proposal is open to all respondents who can demonstrate that they have the experience, technical and financial expertise to provide the required services. Evaluation of proposals will be based on requirements including: Organizational Background, Financial Capacity, Technical Capability, Experience in the provision of Similar Services, Qualifications and Experience of Key Staff proposed, and Management and Implementation Strategy.

Following the proclamation of the Public Procurement and Disposal of Public Property Act (2015), Contractors/Suppliers who are desirous of providing goods, works or services to NIDCO, are advised that they must first, be registered with the Office of the Procurement Regulation (OPR) in this specific category. Any party seeking to participate in procurement proceedings must input information and upload relevant associated documentation into the Procurement Depository, in accordance with Section 29(1) of the Act. Section 26(3) of the Act, places full responsibility on the contractor/supplier to ensure the accuracy of the information provided.

For these tenders, the relevant Lines of Business are 90101603 Catering Services, 90101605 Food Service for Transportation Operators, 90101701 On site Cafeteria Management, 90101801 Professionally Prepared Carryout Meals, 90101802 Delivered Meals Services.

ACCESS TO BID DOCUMENTS

The Bid Documents will be available from **Monday 4th March 2024** via NIDCO's E-Tender Portal at <https://nidco.etenderworld.tt/>

Interested parties must request the documents by email to npo@nidco.co.tt

PRE-SUBMISSION MEETING

Prospective Tenderers are invited to a Pre-Submission Meeting scheduled for **Tuesday 12th March 2024 at 10:30a.m. via Microsoft Teams**. The site visit for both RFP 2403/01 and 2403/02 will be conducted on **Wednesday 13th March 2024** at the Port of Spain Ferry Terminal, Wrightson Road, Port of Spain. (Interested/Prospective Tenderers are kindly asked to email npo@nidco.co.tt on or before **Monday 11th March 2024**, for meeting details).

SUBMISSION OF DOCUMENTS

To ensure successful submissions, all files must be formatted using Adobe PDF. Submissions must be clearly labelled "RFP 2403-01 Buccoo Reef [Name of Bidder]" OR "RFP 2403-02 APT James and Galleons Passage [Name of Bidder]" File names must not contain special characters such as "#,\$,%,^, &,*".

Tender submissions must be uploaded via NIDCO's E-Tender Portal at <https://nidco.etenderworld.tt/> **no later than 1:00 pm on Wednesday 3rd April, 2024.**

Proposals MUST NOT be emailed to NIDCO. Emailed submissions will result in disqualification.

Instructions on how to submit your package are outlined in the Bidder RFX User Guide which can be found on the e-Tender portal.

LIMITATIONS/RESERVATIONS

- **NIDCO** will not be responsible for any cost incurred by any prospective respondent in preparing their proposal and reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any respondent submitting a proposal.
- **NIDCO** reserves the right to reject proposals received unsigned, in unsealed envelopes or with alterations or erasures not initialed by respondent/s.
- Respondents are fully responsible for the submission of their Proposals and must satisfy themselves as to the nature of the project.
- **NIDCO** does not bind itself to accept any Proposal. NIDCO reserves the right to negotiate with and/or make a counter offer to all compliant respondents.

Late submissions will NOT be considered under any circumstances.

CLARIFICATION OF THE TENDER (no later than **Monday 25th March, 2024**)

Enquiries, clarification, and further information regarding this tender can be obtained from:

Named Procurement Officer, NIDCO, The Atrium, 6B Don Miguel Road Extension, El Socorro Extension, El Socorro 280603. Trinidad and Tobago, W.I.

Telephone: (868) 226-7900, 674-5593. Email: npo@nidco.co.tt