

REQUEST FOR PROPOSALS #2405/02

ANRRIA – OPERATIONAL READINESS AND AIRPORT TRANSFER (ORAT) CONSULTANCY SERVICES

The Government of the Republic of Trinidad and Tobago, through the Ministry of Finance, is desirous of procuring an Operational Readiness and Airport Transfer (ORAT) Consultant to support the commissioning and handover of a New Terminal Building which is under construction at ANR Robinson International Airport (ANRRIA) - Main Works.

The **NATIONAL INFRASTRUCTURE DEVELOPMENT COMPANY LIMITED (NIDCO)**, engaged by the Ministry of Finance for Project Management Services, is seeking to procure the services of a consultant to develop and execute an ORAT program to transform the ANRRIA from a state of construction completion, to a complete state of Operational Readiness.

ELIGIBILITY

The above **Request for Proposal (RFP)** is open to all respondents who can demonstrate that they have the experience, technical and financial expertise to provide the required services. Evaluation of proposals will be based on requirements including; but not limited to: **Background Information and Organization of the Respondent, Financial Capacity including insurances, Similar Work Experience, Qualifications and Experience of Proposed Personnel, Methodology, Scheduling and Understanding of the Project.**

Following the proclamation of the Public Procurement and Disposal of Public Property Act (2015), Contractors who are desirous of providing goods, works or services to NIDCO, are advised that they must first, be registered with the Office of the Procurement Regulation (OPR) in this specific category. Any party seeking to participate in procurement proceedings must input information and upload relevant associated documentation into the Procurement Depository, in accordance with Section 29(1) of the Act. Section 26(3) of the Act, places full responsibility on the contractor to ensure the accuracy of the information provided.

The relevant Line of Business is 78141805 Aerodrome or airport or aviation facility operations service.

REQUEST FOR PROPOSAL DOCUMENTS

The RFP will be available from **Monday 6th May 2024** via NIDCO's E-Tender Portal at <https://nidco.etenderworld.tt/>

SUBMISSION OF DOCUMENTS

To ensure successful submissions, all files must be formatted using Adobe PDF. Submissions must be clearly labelled "**RFP 2405-02 ANRRIA – Operational Readiness and Airport Transfer (ORAT) Consultancy Services.**" File names must not contain special characters such as "#,\$,%^, &,*". Tender submissions must be uploaded and submitted electronically via NIDCO's E-Tender Portal (**only**) at <https://nidco.etenderworld.tt/> **no later than 1:00 pm on Friday 26th July 2024.** Proposals **MUST NOT** be emailed to NIDCO. Emailed submissions will result in disqualification. Instructions on how to submit your package are outlined in the Bidder RFX User Guide which can be found on the e-Tender portal.

LIMITATIONS/RESERVATIONS

- **NIDCO** will not be responsible for any cost incurred by any prospective respondent in preparing their proposal and reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any respondent submitting a proposal.
- **NIDCO** reserves the right to reject proposals received unsigned, in unsealed envelopes or with alterations or erasures not initialed by respondent/s.
- Respondents are fully responsible for the submission of their Proposals and must satisfy themselves as to the nature of the project.
- **NIDCO** does not bind itself to accept any Proposal. NIDCO reserves the right to negotiate with and/or make a counter offer to all compliant respondents.

Late submissions will NOT be considered under any circumstances.

CLARIFICATION OF THE TENDER no later than Friday 12th July 2024.

Enquiries, clarification, and further information regarding this tender can be obtained from:

Named Procurement Officer, NIDCO, The Atrium, 6B Don Miguel Road Extension, El Socorro Extension, El Socorro 280603, Trinidad and Tobago, W.I.
Telephone: (868) 226-7900, 674-5593. Email: npo@nidco.co.tt