National Infrastructure Development Company Limited

watertaxi SERVICE

The National Infrastructure Development Company Limited (NIDCO) is a Special Purpose State Enterprise established by the Government of the Republic of Trinidad and Tobago to manage the delivery of assigned infrastructure projects. NIDCO is currently inviting applications for the following position:
Interested persons must register and apply on the Employ TT Platform via:
https://employtt.gov.tt/jobs/view/2878

DRIVER



Job Description
The Driver is primarily responsible for transporting NIDCOs personnel, documents, materials and equipment to and from specified destinations. The Driver adheres to NIDCOs Vehicle Management Policy and other policies, directives and guidelines for the use of the Company's vehicles. The Driver may be required to work outside the normal working hours and assist in loading and unloading supplies..

Key and Critical Responsibilities
- Operates assigned vehicles in a safe and courteous manner. Transports NIDCOS personnel (directors, management and staff) on official business.
- Delivers and collects outgoing and incoming mail or other documents or items as assigned.
- Completes and submits a driver safety checklist every day, using the prescribed form. Such a checklist shall include inspection of all safety-related equipment, including headlights, taillights, brake lights, turn signals, running lights, license plate lights, tyre tread depth, windshield wipers, and horn operation.
- Adheres to all vehicle safety and security procedures while using the assigned vehicle.
- Adheres to the Motor Vehicles and Road Traffic Act, Motor Vehicles and Road Traffic (Mobile Devices) Regulations and any other legislation or regulation pertaining to the use of vehicles on public roads.
- Maintains a logbook and completes a daily mileage log, indicating per trip mileage, purpose, names of personnel transported, etc. and other information as may be required from time to time.
- Performs minor emergency repairs on road but reports to a superior any major defects in equipment.
- Performs any other duties for NIDCO that may be required from time to time.

Key Competencies
- Must be physically and mentally fit to operate motor vehicles. Good verbal communication and interpersonal skills.
- Good written communications skills, with the ability to complete simple reports and forms.
- Ability to arrive at work on time and work according to an agreed schedule.

Qualification/Minimum Experience and Training
- At least 3 CXC O Levels or training as evidenced by a Secondary School Leaving Certificate;
- A valid Defensive Driving Certificate
- A minimum of 5 years experience in a similar position and holder of a valid drivers license minimum of 5 years; no less than 25 years.

CLOSING DATE FOR RECEIPT OF APPLICATIONS: WEDNESDAY 4TH NOVEMBER, 2026